



# MINUTES – MEETING OF THE USA CRICKET BOARD OF DIRECTORS

*By Conference call – June 6<sup>th</sup>, 2023*

## Attendance

### USA Cricket Board Directors

Kuljit Singh Nijjar, Interim Chair, Individual Director (KS), Arjun Gona, Individual Director (AG), David Haubert, Independent Director (DH), Nadia Gruny, Player Director (NG), Patricia Whittaker, Independent Director (PW), Pintoo Shah Independent Director (PS) – *dropped after budget review*, Srinu Salver, Player Director (SS), Venu Pisike, Individual Director (VP)

**Absentees** – Atul Rai, Club Director (AR), Anj Balusu, League Director (AB),

Vincent Adams joined later during discussion of *NGC Question Related to TOR*

**Meeting Captured by** Kuljit-Singh Nijjar Individual Director (KS)

## Agenda

1. 2023 Budget Review
2. Approving the Board Meetings
3. NGC Question Related to TOR
4. AOB

## 2023 Budget Review

- PS shared key revenue highlights with the Board:
  - Sanctioning fees from the 2 West Indies / India
  - From our FairBreak partnership
  - Membership dues during the 2nd half of 2023.
- PS shared key expense highlights with the Board:
  - Administrative full-time staff include the following (*annual salaries, roles, and specific responsibilities can be modified*):
    - CEO
    - Development Manager
    - Cricket Operations Director
    - Cricket Operations Manager
    - Project Coordinator / Administrator
    - Membership / Analyst
    - Accountant / Bookkeeper
    - Marketing Manager / Media Manager
  - We've also included line items for National Team Coaching Staff, National Teams, Other Staff, and Salary / Wages Oncosts & Mis
- As the next step, PS will set a budget working session to include other expense line items and review the amounts.
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## Approving the Board Meetings



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- KS has shared all board meetings with the Board.
  - The board is asked to review minutes and provide any questions before the next meeting for approval. AR is yet to approve these.
  - It is critical to review & approve these meeting minutes for us to remain in compliance with ICC. These need to be shared with the auditor once approved.
- NG emphasized that at the start of each call, we should have someone assigned to take the meeting minutes.

## NGC Question Related to TOR

- Section 5.6 in the NGC TOR needs to be reviewed & modified accordingly
- NG stated that there is inconsistent information across a couple of clauses within the NGC TOR
- Vincent Adams highlighted that instead of saying '*please submit a resume*', we're saying '*a resume is required and if you do not submit a resume, your application will not be considered.*'
  - We should not give candidates a 2<sup>nd</sup> chance if they fail to provide their resumes.
  - USAC Board Membership: "*Incomplete application or non-adherence to the required supporting documents in the prescribed formats will NOT be considered for further review.*"

## Motions

### Approval of the Board Meeting Minutes

- VP: "All board meeting minutes shall be approved pending from January 2022 till April 14, 2023 as they have been drafted."
  - Proposed by: VP
  - Seconded by: AG
  - For: KS, SS, PW
  - Against:
  - Abstain: NG
  - Absent: AB, AR, PS, DH
  - Passed with 5-0

## AOB

### Aligning on Board Meeting Minutes

- Meeting minutes should be taken during the course of the meeting by a secretary.
  - Once minutes have been drafted & finalized, they should be approved at a subsequent meeting.
  - Once approved, they should be published on the main site.
  - These meeting minutes should then be shared with ICC for compliance.
- USA Cricket Media & Public Relations Policy should be reviewed thoroughly.
  - AB is reviewing and finalizing this document.

FairBreak Partnership



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- DH mentioned that ICC representatives William Glenwright & Fara Gorsi are looking forward to the FairBreak tournament. They want USA Cricket to make this work.
- Yet, PW described the issue of working with a private entity, especially since USA Cricket is a non-profit:
  - We're not allowed to collect funds / make specific financial transactions as per the 501(c)(3) rule, so it is critical to perform due diligence here.
  - AG indicated that 'Player Payment Joint Approval Holding Account' as defined within the FairBreak Contract needs to be removed. Julie will review this.
- SS clarified that we're not negotiating the contract here since the Board never approved it in the first place (regardless of whether the CEO signed it or not).
  - We should treat FairBreak as any other tournament that needs to be sanctioned.
  - SS reiterated that we do not need an agreement with FairBreak in the first place.

### USA Cricket Committees

- PW stated that the Board has the authority to set up committees to support its work, but these committees should not be able to override the Board's decisions.
  - There has also been overlapping authority between the Cricket Committee and Women & Girls Committee, which needs to be addressed.
  - Roles & responsibilities of sub-committees should be delineated more clearly.
- VP The Cricket Committee will oversee any pathway tournaments that include the national team (U19 Men, Senior Men, U19 Women, Senior Women).
- VP Other development programs & pathways (U11, U13, U15, U17) can be independently managed by the Women & Girls Committee and Development Committee.
- VP Since young girls are also playing under U19, it becomes challenging to determine whether those programs & tournaments will be overseen by the Cricket Committee or Women & Girls Committee.